

**COMMISSIONERS COURT OF UPSHUR COUNTY, TEXAS
DECEMBER 29, 2017
9:00 AM REGULAR SESSION**

**Commissioners met in regular session.
Commissioner Paula Gentry was not present.**

- 1. Invocation.**
Prayer said by Judge Fowler
- 2. Pledges.**
- 3. Consider and take action on approval of:**
 - A. The minutes of previous meeting:**
Motion to approve the minutes of previous meeting as written made by Mike Spencer
Second by Don Gross
Don Gross, Frank Berka and Mike Spencer voted for.
Motion approved. (Minutes of meeting held on December 15th)
 - B. Payroll changes:**
Motion to approve payroll changes made by Mike Spencer
Second by Don Gross
Don Gross, Frank Berka and Mike Spencer voted for.
Motion approved.
Copies attached.
 - C. Payroll:**
Motion to approve payroll made by Don Gross
Second by Mike Spencer Frank Berka abstained
Don Gross and Mike Spencer voted for.
Motion approved.
Copy attached.

D. Budget amendments:

Motion to approve budget amendments made by Frank Berka

Second by Mike Spencer

Don Gross, Frank Berka and Mike Spencer voted for.

Motion approved.

Copy attached.

E. Accounts payable:

Bills Previously Paid:

Motion to approve accounts payable made by Frank Berka

Second by Don Gross

Don Gross, Frank Berka and Mike Spencer voted for.

Motion approved.

Copy attached.

F. Accept for recording: Auditor reports; Treasurer reports; Bonds; Oaths; Deputations; Certificates; State and County Taxes Summary; Copy of check from Calthan Cattle; and applications for use of Upshur County roads and rights-of-way and permit requests.

Motion to record all documents listed above made by Don Gross

Second by Mike Spencer

Don Gross, Frank Berka and Mike Spencer voted for.

Motion approved.

Copies attached.

4. Hear from Brandon Winn concerning excess proceeds.

Brandon Winn explained to the court that two properties had been sold for more than the amount of taxes owed on the properties. Per the tax code they notified the original owners that excess monies were collected, but neither of the original owners responded within the grace period, so the monies reverted back to the county. He presented the money to the Treasure in the amount of \$5,351.15 for the county and \$325.05 to go to the Emergency Service District. No action was needed.

5. Discuss and take action to appoint Emergency Services District Board Commissioners.

Motion to appoint the Emergency Services District Board as now constituted made by Don Gross

Second by Frank Berka

Don Gross, Frank Berka and Mike Spencer voted for.

Motion approved.

6. Discuss and take action to purchase shredder for tax office out of non-departmental office machines and equipment.

Motion to purchase a shredder for the tax office out of non-departmental in the amount of \$1898.00 made by Mike Spencer

Second by Don Gross

Don Gross, Frank Berka and Mike Spencer voted for.

Motion approved.

7. Discuss and take action to purchase batteries for alarms out of courthouse security fund.

Motion to purchase batteries out of courthouse security fund made by Frank Berka

Second by Mike Spencer

Don Gross, Frank Berka and Mike Spencer voted for.

Motion approved.

8. Discuss and take action to designate polling locations for the March primary and dates and times of early voting for same.

Motion to designate polling locations for the March primary and dates and times for early voting as proposed by the Election Administrator made by Mike Spencer

Second by Don Gross

Don Gross, Frank Berka and Mike Spencer voted for.

Motion approved.

Copy attached.

9. Discuss and take action to approve countywide precinct polling program for the March primary and all subsequent elections.

Motion to approve countywide precinct polling program for the March primary and all subsequent elections made by Frank Berka

Second by Mike Spencer

Don Gross, Frank Berka and Mike Spencer voted for.

Motion approved.

10. Adjourn.



Attest: Terri Ross, Upshur County Clerk

Attendance sheet placed into minutes for recording purposes only.

Bills previously approved placed into minutes for recording purposes only.

Jury payroll placed into minutes for recording purposes only.

